

MARCOS PAULO PEREIRA

CONTACT

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LANGUAGES

- Portuguese - Fluent
- English - Fluent

SKILLS

- SAP
- OFFICE
 - Excel (VBA, Macro)
 - Power Point
 - Word
 - Python (In Course)
- SQL

ACADEMIC EXPERIENCE

BACHELOR - MANAGEMENT BUSINESS
UNIVERSIDADE SALVADOR -

UNIFACS | 2015 - 2020

**POST - GRADUATION - INTERNATIONAL
BUSINESS MANAGEMENT**

GREYSTONE COLLEGE -

TORONTO/ CA | 2018 - 2019

EXPERIENCES

JR COSTS ANALYST

COPA ENERGIA | OUT 2025 - PRESENT

- Analysis e, Production Costs Allocation and Company importation at SAP ECC.
- Power BIs , VBAs and Dashboards analysis, creations to Coordination, Manager and Directors.

EXECUTIVE ASSISTANT

MCKINSEY & COMPANY | AUG 2021 - OCT 2025

- Planning and manage complex itineraries and travel arrangements using your best judgement to assess the possible impact on priorities as well as identify possible conflicts and risks for you to be able to adjust accordingly.
- Develop constantly better options to evaluate process to enhance quality during the company's tasks

DATA QUALITY ANALIST

SEREDE - REDE CONECTA | NOV 2020 - ABR 2021

- Critics Analysis of company process
- Develop constantly better options to evaluate process to enhance quality during the company's tasks

FINANCIAL ADMINISTRATIVE ASSISTANT

AROMARKETING | SEPT 2019 - NOV 2020

- Bank Statement Conciliation
- Overdue Payment chargers of Clients with inadimplency
- Anticipation of Receivables
- Credit Evaluation to potential new clients

SALES ASSOCIATE

GAP INC. | NOV 2018 - MAY 2019

- Salesman at BAY/BLOOR Branch
- Cloth reloading assistant
- Male section Inventory

MARKETING/WEBSITE ASSISTANT

BARGAINS GROUP | OCT 2018 - APR 2019

- Develop and support of banners related to e-mail marketing
- Adjust and modification of products display of the online catalog

LOGISTICS ASSISTANT & QUALITY INTERN AUDITOR

AROMARKETING | APR 2017 - FEB 2018

- Logistics Follow - UPs
- Warehouse control of expired products
- Fiscalize and Audit all process of the company by ISO 9001:2008